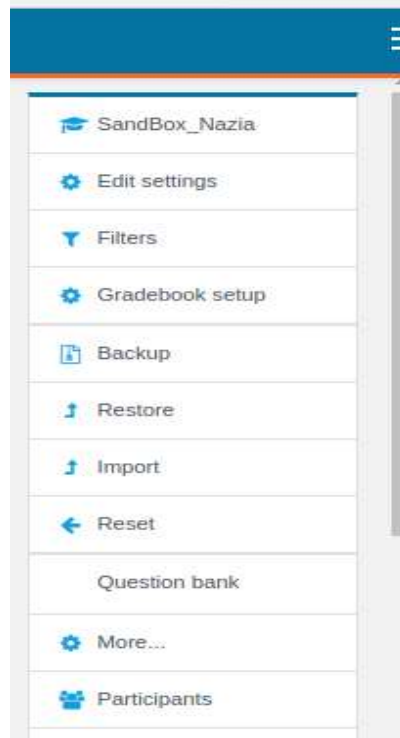




# LMS Online Quiz – Question Bank Organization

A question bank in LMS is an overall stock of all the questions and tasks you've ever created on the platform. This feature saves time since there's no need to create everything from scratch: if you need to prepare a test for a new course, you can simply copy ready-made tasks from the bank.

Click on the link of "Question Bank" available in the left block of the course.





Questions Categories Import Export

## Question bank

Select a category: Default for TKEC (5)

The default category for questions shared in context 'SandBox\_Nazia'.

No tag filters applied

Filter by tags...

Show question text in the question list

Search options

Also show questions from subcategories

Also show old questions

[CREATE A NEW QUESTION ...](#)

## 1. Question Bank Categories

Questions are organised into categories. Initially each course has only one category called "Default". It is good practice to create more categories to organize your questions. This not only makes it easier to find questions, but makes the use of random questions and matching questions easier. You can create a hierarchy of categories because you can create subcategories inside parent categories.

1. To add or edit categories click on the "Categories" tab.

Questions Categories Import Export

## Edit categories

### Question categories for 'Course: SandBox\_Nazia'

- **Default for SandBox\_Nazia (68)**  
The default category for questions shared in context 'SandBox\_Nazia'.

2. Access the "Add category" section and select the parent category.
3. Write name and description of the category and click on the "Add category" button.



4. The subcategory is created under the selected parent category of the question bank.

## 2. Add Questions into Question Bank

1. Select any sub-category or the default category of the question bank to create questions in it.
2. Click on the button “Create new question” and add new questions using the method already explained in the separate manual.
3. A question of the question bank can be edited using the “Edit” icon and can be duplicated using the “Duplicate” icon.
4. You can preview each question of the question bank in “Adaptive mode” to have an idea about the grades computation upon correct and incorrect answers by the students. Click on the “preview” icon (magnifying glass).



- Single or multiple questions can be deleted from the question bank using the “Delete” icon.

Questions Categories Import Export

### Question bank

Select a category:

This category contains all questions related to unit-1.

Show question text in the question list

Search options

Also show questions from subcategories

Also show old questions

[CREATE A NEW QUESTION ...](#)

	Created by	Last modified by
<input type="checkbox"/> Essay Type Question	Nazia Perwaiz 30 April 2020, 5:13 PM	Nazia Perwaiz 30 April 2020, 5:13 PM
<input type="checkbox"/> matching question	Nazia Perwaiz 30 April 2020, 5:13 PM	Nazia Perwaiz 30 April 2020, 5:13 PM
<input type="checkbox"/> Embedded answers type	Nazia Perwaiz 30 April 2020, 5:18 PM	Nazia Perwaiz 30 April 2020, 5:18 PM
<input type="checkbox"/> MCQ Type	Nazia 1 Perwaiz 1 December 2020, 8:54 PM	Nazia 1 Perwaiz 1 December 2020, 8:54 PM
<input type="checkbox"/> Numerical Question	Nazia Perwaiz 30 April 2020, 5:13 PM	Nazia Perwaiz 30 April 2020, 5:13 PM
<input type="checkbox"/> Q4 - ShortAnswer	Nazia Perwaiz 30 April 2020, 5:13 PM	Nazia Perwaiz 30 April 2020, 5:13 PM
<input type="checkbox"/> True False	Nazia Perwaiz 30 April 2020, 5:13 PM	Nazia Perwaiz 30 April 2020, 5:13 PM

With selected:

[DELETE](#) [MOVETO >>](#)

- All questions of a category can be exported as a file and can be reused in any other course.