

# **Campus Management System (CMS)**

## **User Manual for Students**



## **Preface:**

This User manual is intended to create by ICT Dte for assistance and support to End Users of Institutes at NUST regarding day to day operations of Campus Management System (CMS). It was necessary as any user who will be using CMS for the first time or need help will require basic information to comprehend CMS. Keeping in view the basic requirements of a naïve user, the manual has been divided all the topics in such a manner that the End User will find it really convenient to understand and perform all the relevant tasks efficiently. In order to ensure user affability, screen snapshots with given steps will help the users to perform all the necessary tasks affectively. To ensure the maximum benefit from this manual all the activities/examples, should be performed in a stepwise sequence which is listed under each/relevant topic.

For your feedback and suggestion, please feel free to contact us at ICT Dte.

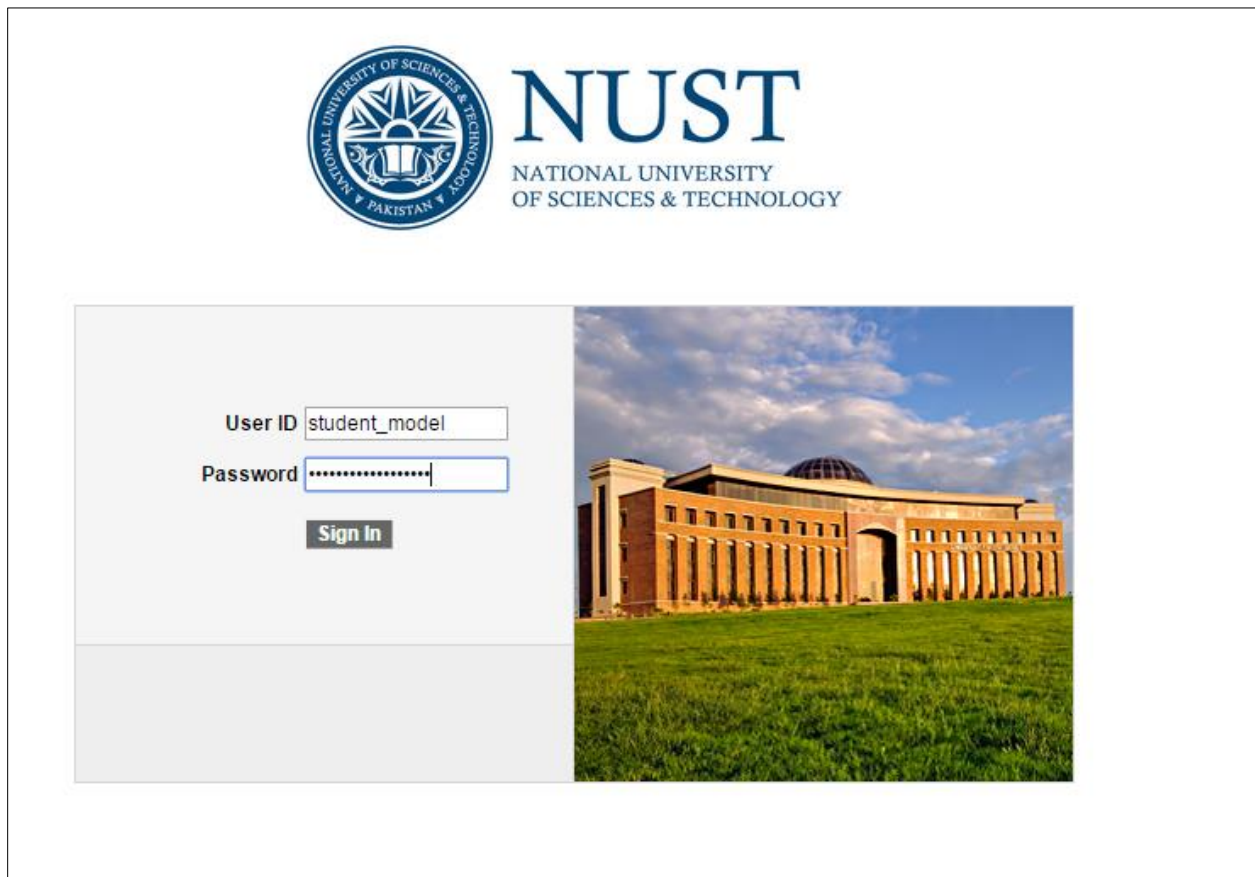
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## Student Center

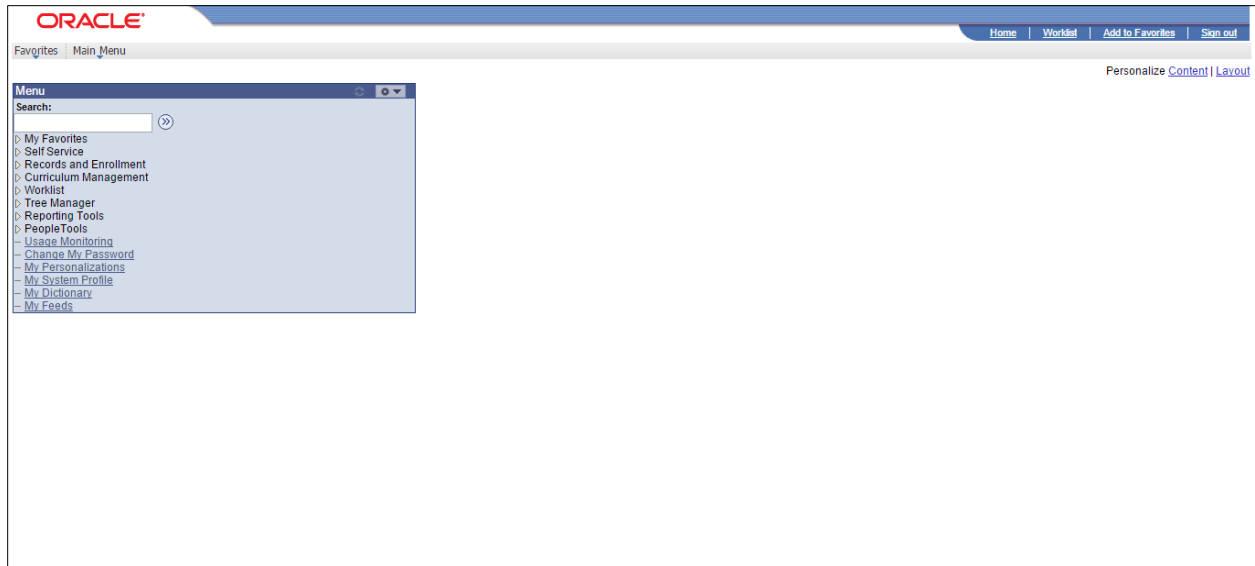
### Procedure

PeopleSoft Student Center feature provides students flexibility to view his academic information on one page. This feature also provides students access to various links to view/edit their academic information, etc.

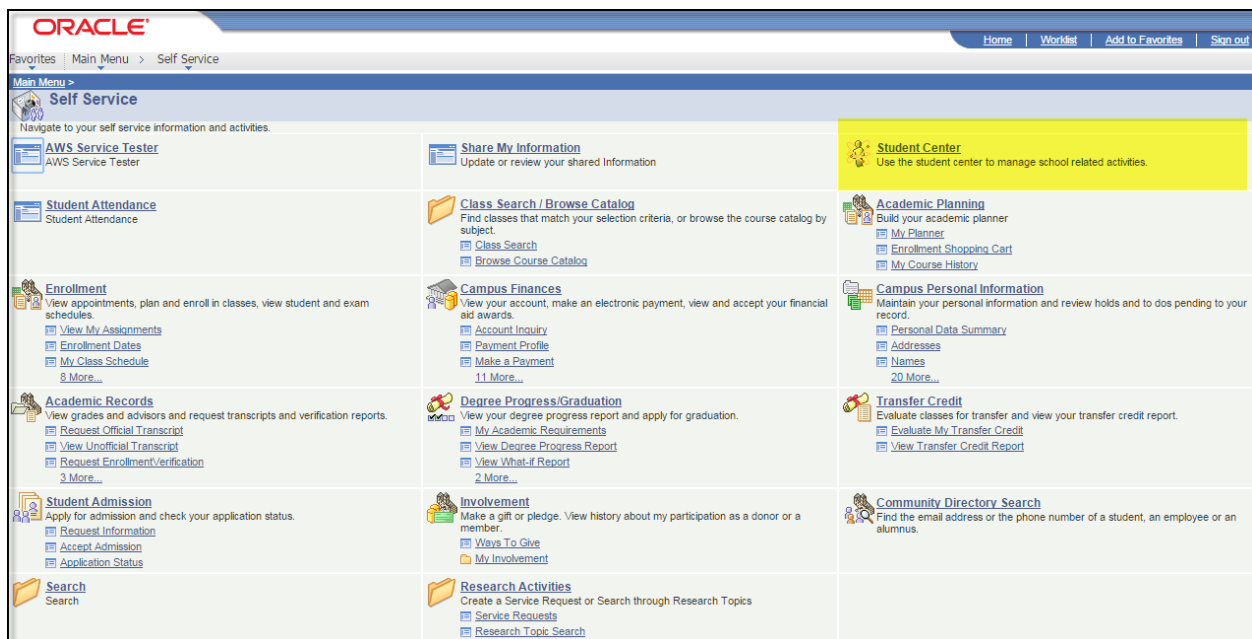


The screenshot shows the NUST Student Center login interface. At the top left is the NUST logo, which is a circular emblem containing a book and a sun, surrounded by the text 'NATIONAL UNIVERSITY OF SCIENCES & TECHNOLOGY' and 'PAKISTAN'. To the right of the logo, the text 'NUST' is displayed in a large, bold, blue font, with 'NATIONAL UNIVERSITY OF SCIENCES & TECHNOLOGY' in a smaller font below it. Below the logo and text is a photograph of a large, modern, multi-story building with a prominent dome, set against a blue sky with scattered clouds. In the foreground of the photo is a lush green lawn. On the left side of the page, there is a light gray login form. It contains two input fields: 'User ID' with the text 'student\_model' and 'Password' with masked characters. Below these fields is a dark gray button with the text 'Sign In' in white.

Step	Action
1.	Click the <b>Sign In</b> button. 



Step	Action
2.	Click the <b>Self Service</b> link. <a href="#">Self Service</a>



Step	Action
3.	Click the <b>Student Center</b> link. <a href="#">Student Center</a>

ORACLE

Home | Worklist | Add to Favorites | Sign out

Favorites | Main Menu > Self Service > Student Center

### Iftikhar's Student Center

**Academics**

Search Plan Enroll My Academics

other academic... ▾

Deadlines URL Gradebook

This Week's Schedule		Class	Schedule
		BIO 100-A1B LAB (3060)	Fr 2:00PM - 4:00PM Antiviral LAB
		BIO 100-A1L LEC (3059)	MoWe 11:00AM - 12:00PM Classroom 2
		BIO 100-A1P PRI (3058)	Room: TBA
		BIT 110-A1L LEC (3057)	MoWeFr 10:00AM - 11:00AM Classroom 1

[weekly schedule](#) ▶  
[enrollment shopping cart](#) ▶

SEARCH FOR CLASSES

SHARE MY INFORMATION

**Holds**  
No Holds.

**To Do List**  
No To Do's.

**Milestones**  
No Milestones.

**Enrollment Dates**  
[Open Enrollment Dates](#)

**Advisor**  
Program Advisor  
None Assigned

**News and Info**

**Finances**

My Account  
[Account Inquiry](#)

Financial Aid  
[View Financial Aid](#)  
[Accept/Decline Awards](#)  
[Report Other Financial Aid](#)


**i** We are unable to display your account at this time. To access this information, contact the Bursar's office to complete your account profile.

Step	Action
4.	Point to the <b>Academic Information</b> object. <b>Academics</b>
5.	Point to the <b>Student's Finances Information</b> object. <b>Finances</b>
6.	Point to the <b>Student Biographic and Demographic Information</b> object. <b>Personal Information</b>
7.	Point to the <b>Search for Classes</b> object. <b>SEARCH FOR CLASSES</b>
8.	Point to the <b>Student's Advisor</b> object. <b>Advisor</b>
9.	Point to the <b>Links to External Web Pages</b> object.
10.	<b>End of Procedure.</b>


## Student - Biographic & Demographic Info

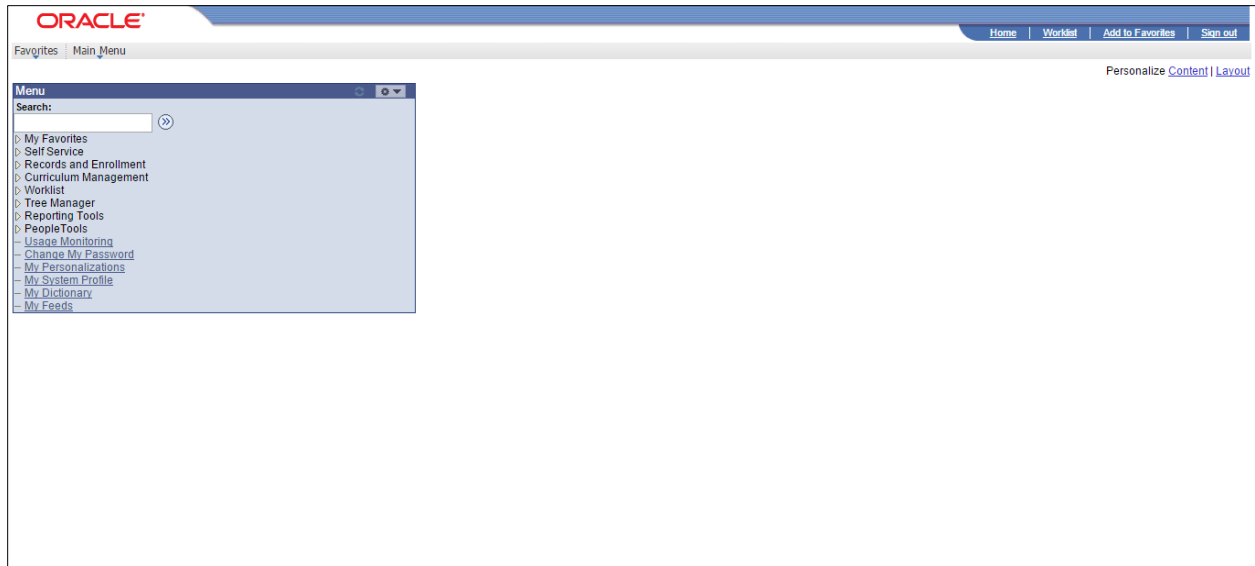
### Procedure

Using Personal Campus Information, student can view/edit their biographic, and demographic data.

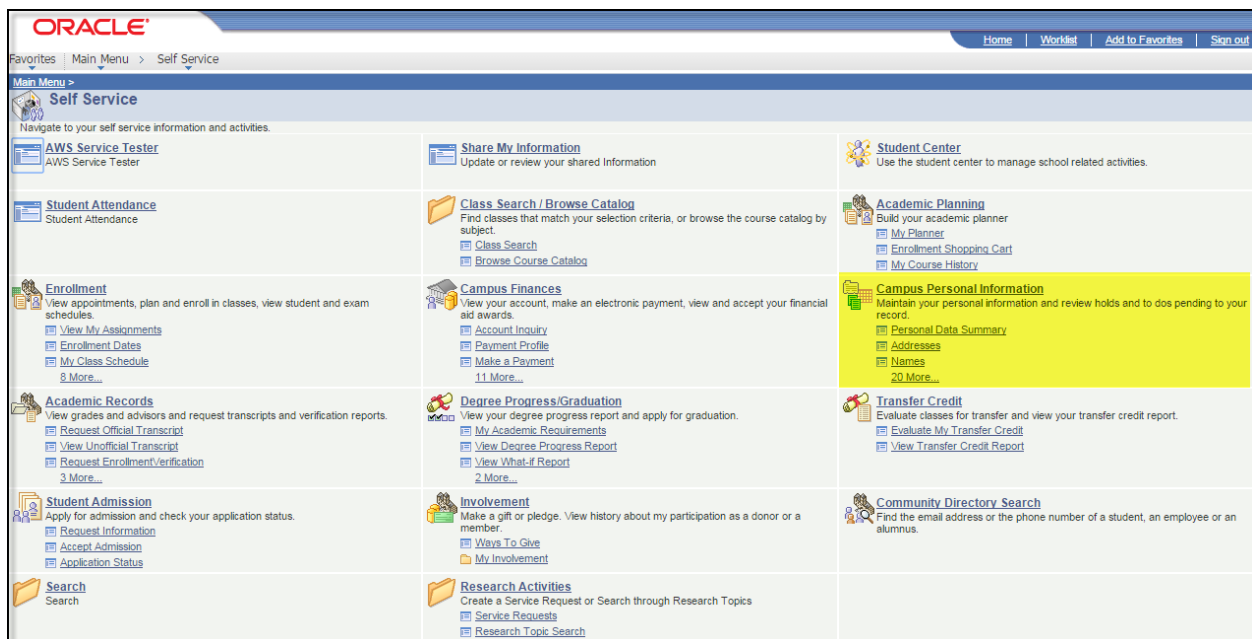


The screenshot shows the NUST login interface. At the top left is the NUST logo, which is a circular emblem with the text 'NATIONAL UNIVERSITY OF SCIENCES & TECHNOLOGY' and 'PAKISTAN' around it. To the right of the logo is the text 'NUST' in large blue letters, followed by 'NATIONAL UNIVERSITY OF SCIENCES & TECHNOLOGY' in smaller blue letters. Below the logo and text is a login form. The form has a 'User ID' field containing the text 'student\_model', a 'Password' field with masked characters, and a 'Sign In' button. To the right of the login form is a photograph of a large, modern building with a dome, set against a blue sky with clouds. The building is surrounded by a green lawn.

Step	Action
1.	Click the <b>Sign In</b> button. 



Step	Action
2.	Click the <b>Self Service</b> link. <a href="#">Self Service</a>



Step	Action
3.	Click the <b>Campus Personal Information</b> link. <a href="#">Campus Personal Information</a>
4.	Click the <b>Names</b> link. <a href="#">Names</a>



ORACLE

Home | Worklist | Add to Favorites | Sign out

Favorites | Main Menu > Self Service > Campus Personal Information > Names

Iftikhar Ahmed

Personal Information | Security | Credentials | Participation

addresses | names | phone numbers | email addresses | internet addresses | emergency contacts | demographic information | ethnicity

### Names

View, add, change or delete a name.











Below is a list of your current names. Each name has a type associated with it that is indicative of the name's use.





Name Type	Name	
Primary	Mr Iftikhar Ahmed	<a href="#">edit</a>

[Add A New Name](#)

Personal Information | Security | Credentials | Participation

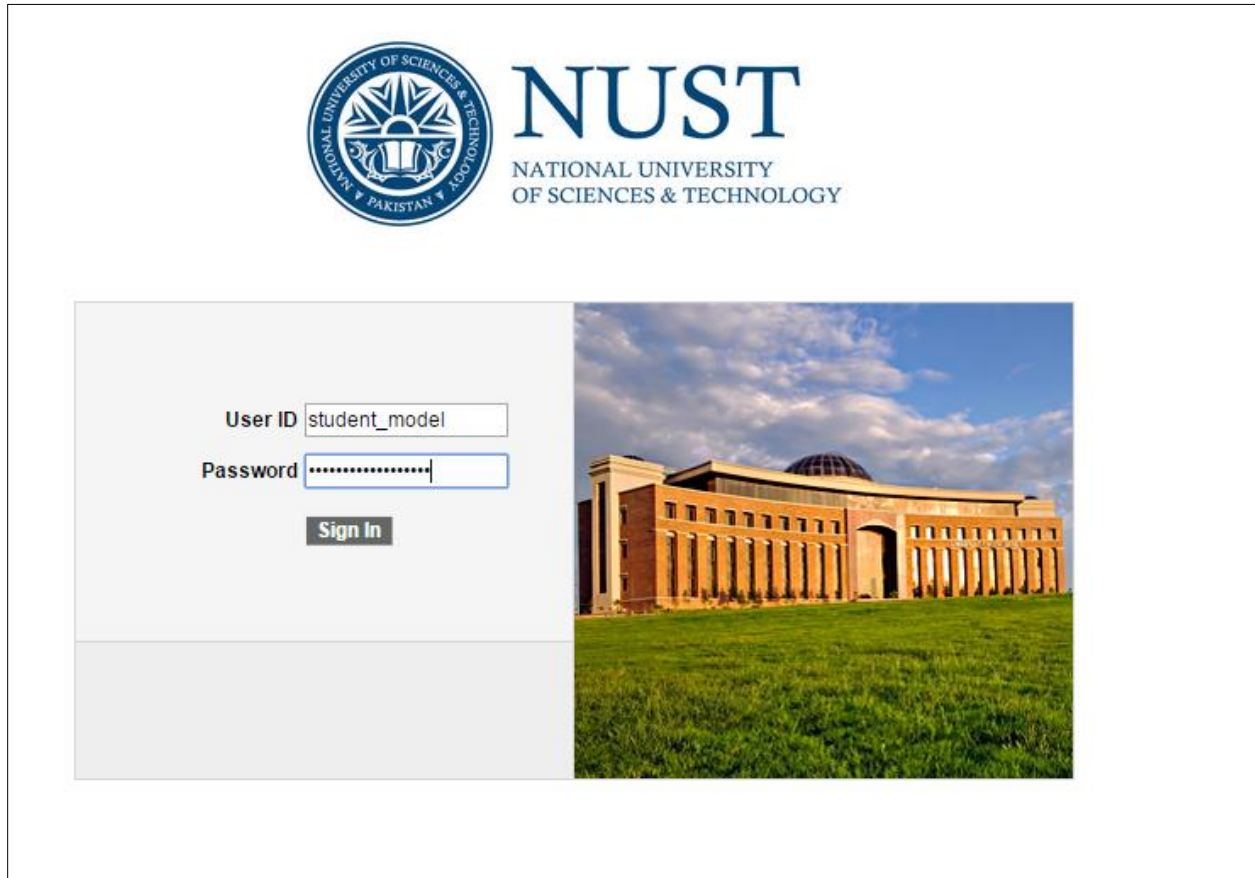
Addresses | Names | Phone Numbers | Email Addresses | Internet Addresses | Emergency Contacts | Demographic Information | Ethnicity

Step	Action
5.	Click the <b>Edit</b> button. 
6.	Click the <b>Save</b> button. 
7.	Click the <b>OK</b> link. 
8.	Click the <b>Add a New Name</b> button. 
9.	Click the <b>Name Type:</b> list. 
10.	Click the <b>Degree</b> list. 
11.	Click the <b>Mr</b> list. & Enter your First and Last Name in given Fields  First Name: <input type="text"/> Last Name: <input type="text"/>
12.	Click the <b>Save</b> link. 
13.	Click the <b>OK</b> link. 
14.	Click the <b>phone numbers</b> link. 


Step	Action
15.	Enter the desired information into the field. Enter " <b>92033467414253</b> ".
16.	Click the <b>Save</b> link. 
17.	Click the <b>OK</b> link. 
18.	Point to the <b>Personal Information</b> object. <b>Under Personal Information Tab, Student can view/edit their's email address, internet addresses, etc.</b>
19.	Click the <b>Credentials</b> link. 
20.	Point to the <b>Credentials</b> object. <b>Under Credentials Tab, student can view/edit their licenses, certificates, etc.</b>
21.	Click the <b>Participation</b> link. 
22.	Point to the <b>Participation</b> object. <b>Under Participation Tab, student can view/edit their publication, extracurricular activities, etc.</b>
23.	<b>End of Procedure.</b>

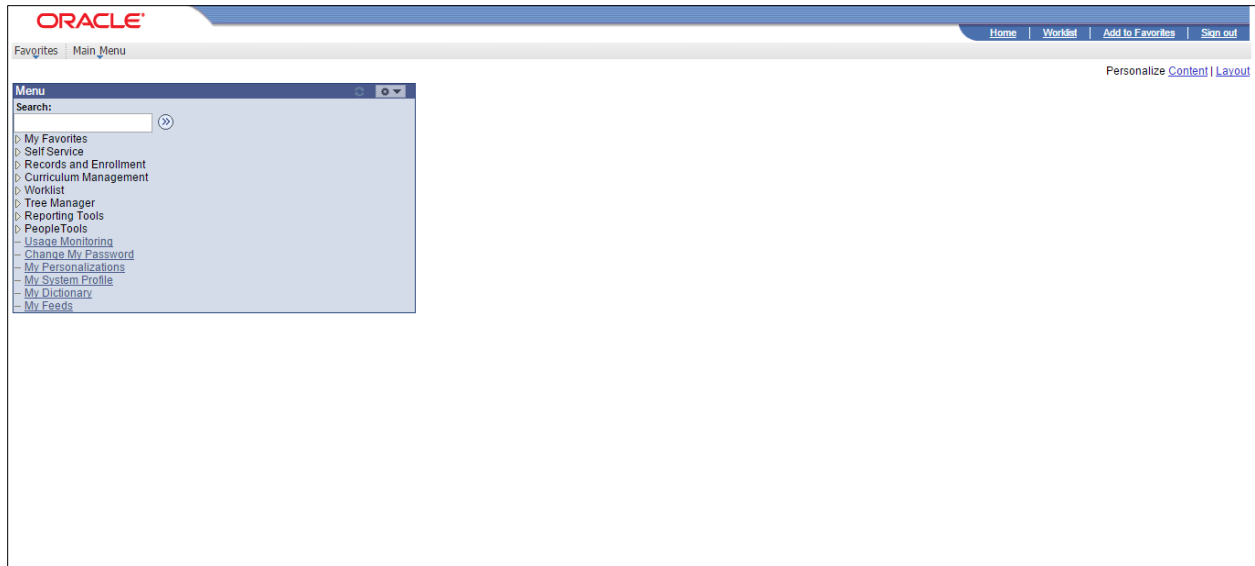
## Student - My Weekly Schedule Procedure

Student can view weekly schedule of their classes.

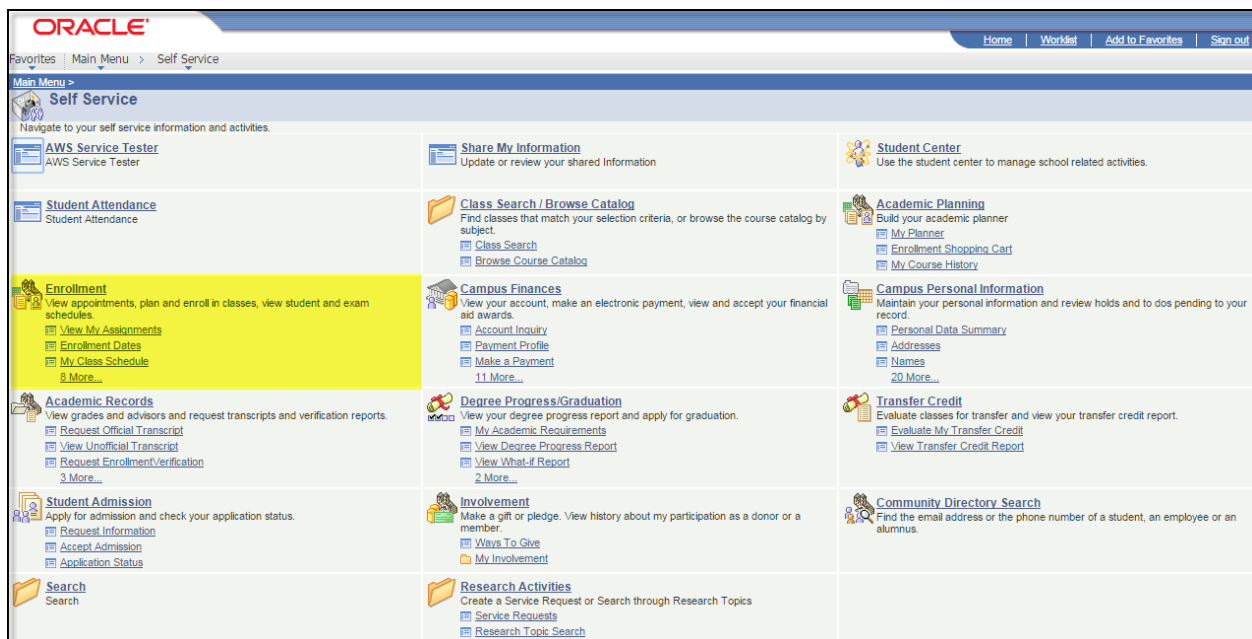


The screenshot shows the NUST login interface. At the top left is the NUST logo, which is a circular emblem with a book and a lamp, surrounded by the text 'NATIONAL UNIVERSITY OF SCIENCES & TECHNOLOGY' and 'PAKISTAN'. To the right of the logo is the text 'NUST NATIONAL UNIVERSITY OF SCIENCES & TECHNOLOGY'. Below this is a login form with two input fields: 'User ID' containing 'student\_model' and 'Password' containing masked characters. A 'Sign In' button is positioned below the password field. To the right of the login form is a photograph of a large, modern university building with a central dome, set against a blue sky with clouds and a green lawn in the foreground.

Step	Action
1.	Click the <b>Sign In</b> button. 



Step	Action
2.	Click the <b>Self Service</b> link. <a href="#">Self Service</a>



Step	Action
3.	Click the <b>Enrollment</b> link. <a href="#">Enrollmen</a>

ORACLE

Home | Worklist | Add to Favorites | Sign out

Favorites | Main Menu > Self Service > Enrollment

Main Menu > Self Service > Enrollment

View appointments, plan and enroll in classes, view student and exam schedules.

<a href="#">View My Assignments</a> View your assignments for a specified class.	<a href="#">Enrollment Dates</a> View your enrollment appointments.	<a href="#">My Class Schedule</a> View your class schedule for a specified term.
<a href="#">My Weekly Schedule</a> View your weekly schedule in a calendar format.	<a href="#">Enrollment: Add Classes</a> Enroll in classes from your Shopping Cart.	<a href="#">Enrollment: Drop Classes</a> Drop classes from your schedule.
<a href="#">Enrollment: Edit a Class</a> Change preferences and options for a selected class.	<a href="#">Enrollment: Swap Classes</a> Replace a selected class with another.	<a href="#">View My Exam Schedule</a> View your exam schedule for a specified term.
<a href="#">View My Grades</a> View or print a listing of your grades and check your current grade point average.	<a href="#">View My Milestones</a> View a listing and the details of your Milestones.	

Step	Action
4.	Click the <b>My Weekly Schedule</b> link. <a href="#">My Weekly Schedule</a>

Favorites | Main Menu > Self Service > Enrollment > My Weekly Schedule

Iftikhar Ahmed

Search | Plan | Enroll | My Academics

| my class schedule | add | drop | swap | edit | term information

**My Class Schedule**

Select Display Option  List View  Weekly Calendar View

<< previous week | Week of 8/17/2015 - 8/23/2015 | next week >>

Show Week of 08/18/2015 Start Time 8:00AM End Time 6:00PM refresh calendar

Time	Monday Aug 17	Tuesday Aug 18	Wednesday Aug 19	Thursday Aug 20	Friday Aug 21	Saturday Aug 22	Sunday Aug 23
8:00AM							
9:00AM							
10:00AM	BIT 110 - A1L Lecture 10:00AM - 11:00AM Atta-ur-Rahman Sch of App BioS CR-1		BIT 110 - A1L Lecture 10:00AM - 11:00AM Atta-ur-Rahman Sch of App BioS CR-1		BIT 110 - A1L Lecture 10:00AM - 11:00AM Atta-ur-Rahman Sch of App BioS CR-1		
11:00AM	BIO 100 - A1L Lecture 11:00AM - 12:00PM Atta-ur-Rahman Sch of App BioS CR-2		BIO 100 - A1L Lecture 11:00AM - 12:00PM Atta-ur-Rahman Sch of App BioS CR-2				
12:00PM							
1:00PM							
2:00PM					BIO 100 - A1B Laboratory		

4:00PM							
5:00PM							
6:00PM							

**Meeting information not available:**

Class	Course Title	Instructor	Start Date	End Date
BIO 100 - A1P (Primary)	BIOCHEMISTRY		01/27/2015	09/26/2015

**Display Options**

<input checked="" type="checkbox"/> Show AM/PM	<input checked="" type="checkbox"/> Monday	<input checked="" type="checkbox"/> Thursday	<input checked="" type="checkbox"/> Sunday	<input type="button" value="refresh calendar"/>
<input type="checkbox"/> Show Class Title	<input checked="" type="checkbox"/> Tuesday	<input checked="" type="checkbox"/> Friday		
<input type="checkbox"/> Show Instructors	<input checked="" type="checkbox"/> Wednesday	<input checked="" type="checkbox"/> Saturday		

[Printer Friendly Page](#)

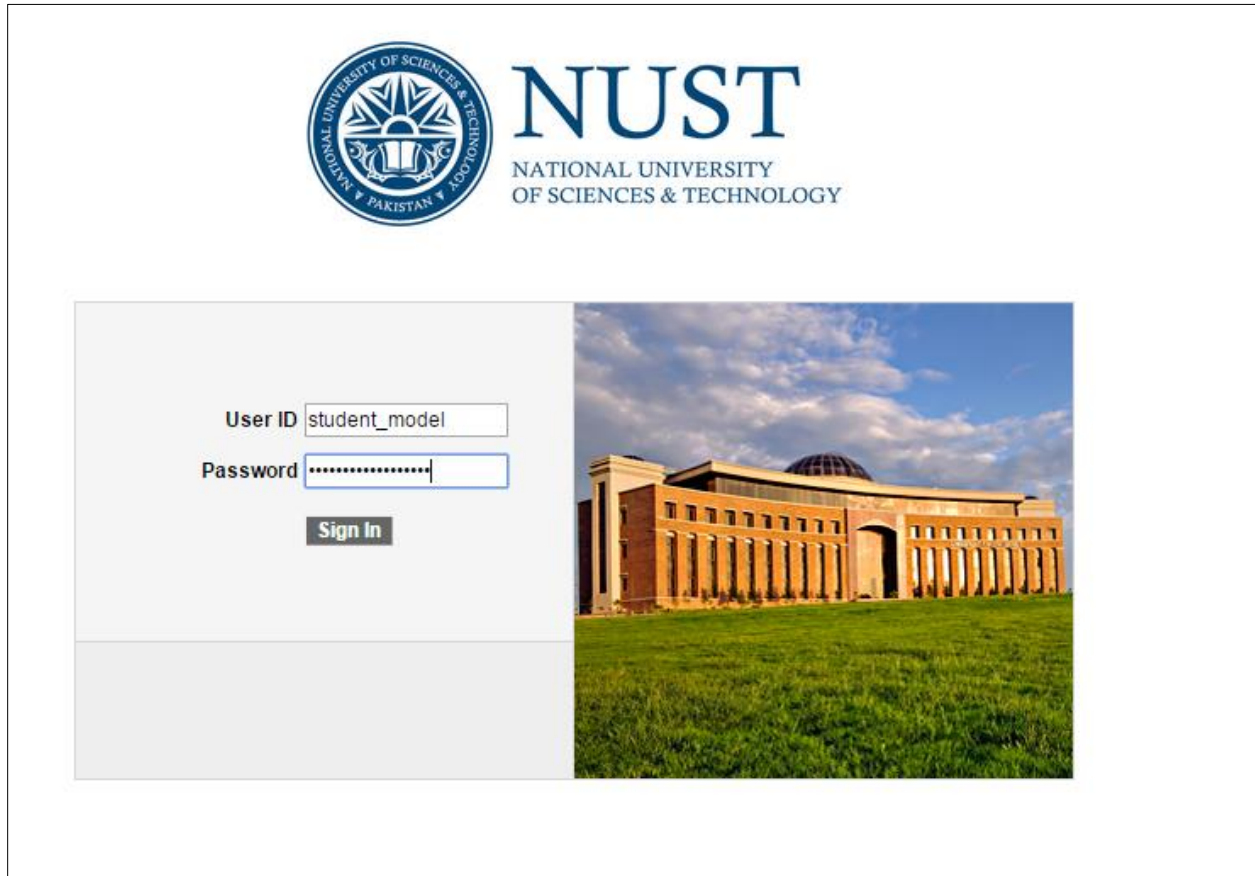
[Search](#)
[Plan](#)
[Enroll](#)
[My Academics](#)  
[My Class Schedule](#)
[Add](#)
[Drop](#)
[Swap](#)
[Edit](#)
[Term Information](#)

go to ...


Step	Action
5.	Point to the <b>My Class Schedule</b> object. <input type="button" value="My Class Schedule"/>
6.	Enter the desired information into the <b>Show Week of</b> field. Enter " <b>08/01/2008</b> ".
7.	Click the <b>refresh calendar</b> link. <input type="button" value="refresh calendar"/>
8.	Click the <b>Show Instructors</b> option. <input type="checkbox"/>
9.	Click the <b>refresh calendar</b> link. <input type="button" value="refresh calendar"/>
10.	Click the <b>Show Class Title</b> option. <input type="checkbox"/>
11.	Click the <b>refresh calendar</b> link. <input type="button" value="refresh calendar"/>
12.	Enter the desired information into the <b>End Time</b> field. Enter " <b>12:00PM</b> ".
13.	Click the <b>refresh calendar</b> link. <input type="button" value="refresh calendar"/>
14.	<b>End of Procedure.</b>

## Student - Attendance Procedure

Student can view weekly schedule of their classes.



The screenshot shows the NUST login interface. At the top left is the NUST logo, which includes the text 'NATIONAL UNIVERSITY OF SCIENCES & TECHNOLOGY' and 'PAKISTAN'. To the right of the logo is the text 'NUST NATIONAL UNIVERSITY OF SCIENCES & TECHNOLOGY'. Below the logo and text is a login form with two input fields: 'User ID' with the value 'student\_model' and 'Password' with a masked password. A 'Sign In' button is located below the password field. To the right of the login form is a photograph of a large, modern university building with a central dome, situated on a green lawn under a blue sky with clouds.

Step	Action
1.	Click the <b>Sign In</b> button. 

ORACLE

Home | Worklist | Add to Favorites | Sign out

Favorites | Main Menu

Personalize Content | Layout

Menu

Search:

- ▾ My Favorites
- ▾ Self Service
- ▾ Records and Enrollment
- ▾ Curriculum Management
- ▾ Worklist
- ▾ Tree Manager
- ▾ Reporting Tools
- ▾ People Tools
  - ▾ Usage Monitoring
  - ▾ Change My Password
  - ▾ My Personalizations
  - ▾ My System Profile
  - ▾ My Dictionary
  - ▾ My Feeds

Step	Action
2.	Click the <b>Self Service</b> link. <span style="border: 1px solid black; padding: 2px;">Self Service</span>

ORACLE

Home | Worklist | Add to Favorites | Sign out

Favorites | Main Menu > Self Service

Main Menu > **Self Service**

Navigate to your self service information and activities.

<p><b>AWS Service Tester</b> AWS Service Tester</p>	<p><b>Share My Information</b> Update or review your shared information</p>	<p><b>Student Center</b> Use the student center to manage school related activities.</p>
<p><b>Student Attendance</b> Student Attendance</p>	<p><b>Class Search / Browse Catalog</b> Find classes that match your selection criteria, or browse the course catalog by subject.  <a href="#">Class Search</a>  <a href="#">Browse Course Catalog</a></p>	<p><b>Academic Planning</b> Build your academic planner  <a href="#">My Planner</a>  <a href="#">Enrollment Shopping Cart</a>  <a href="#">My Course History</a></p>
<p><b>Enrollment</b> View appointments, plan and enroll in classes, view student and exam schedules.  <a href="#">View My Assignments</a>  <a href="#">Enrollment Dates</a>  <a href="#">My Class Schedule</a>            8 More...</p>	<p><b>Campus Finances</b> View your account, make an electronic payment, view and accept your financial aid awards.  <a href="#">Account Inquiry</a>  <a href="#">Payment Profile</a>  <a href="#">Make a Payment</a>            11 More...</p>	<p><b>Campus Personal Information</b> Maintain your personal information and review holds and to dos pending to your record.  <a href="#">Personal Data Summary</a>  <a href="#">Addresses</a>  <a href="#">Names</a>            20 More...</p>
<p><b>Academic Records</b> View grades and advisors and request transcripts and verification reports.  <a href="#">Request Official Transcript</a>  <a href="#">View Unofficial Transcript</a>  <a href="#">Request Enrollment/Verification</a>            3 More...</p>	<p><b>Degree Progress/Graduation</b> View your degree progress report and apply for graduation.  <a href="#">My Academic Requirements</a>  <a href="#">View Degree Progress Report</a>  <a href="#">View What-if Report</a>            2 More...</p>	<p><b>Transfer Credit</b> Evaluate classes for transfer and view your transfer credit report.  <a href="#">Evaluate My Transfer Credit</a>  <a href="#">View Transfer Credit Report</a></p>
<p><b>Student Admission</b> Apply for admission and check your application status.  <a href="#">Request Information</a>  <a href="#">Accept Admission</a>  <a href="#">Application Status</a></p>	<p><b>Involvement</b> Make a gift or pledge. View history about my participation as a donor or a member.  <a href="#">Ways To Give</a>  <a href="#">My Involvement</a></p>	<p><b>Community Directory Search</b> Find the email address or the phone number of a student, an employee or an alumnus.</p>
<p><b>Search</b> Search</p>	<p><b>Research Activities</b> Create a Service Request or Search through Research Topics  <a href="#">Service Requests</a>  <a href="#">Research Topic Search</a></p>	



### Student Attendance

Enter any information you have and click Search. Leave fields blank for a list of all values.

**Find an Existing Value**

**Search Criteria**

ID:

Academic Institution:

Academic Career:

Term:

Class Nbr:

Description:

Case Sensitive

**Search**

Click any course link to view its attendance

**Search Results**

View All First 1-15 of 15 Last

Academic Institution	Academic Career	Term	Descr	Class Nbr	Subject Area	Catalog Nbr	Description	Course Component	Class Section	Session	Academic Group	Course ID
NUST	UGRD	0198	Fall Semester 2017 [Reg3]	3060	AE	201	INTRO TO AESPC ENGG	Laboratory	A	Regular	CAE	000149
NUST	UGRD	0183	Spring Semester 2015 [Reg]	1008	ARCH	122	BUILDING PHYSICS	Lecture	A	Regular	SADA	000004
NUST	UGRD	0183	Spring Semester 2015 [Reg]	1052	MATH	112	QA CALC II	Lecture	A1L	Regular	SCME	002193
NUST	UGRD	0183	Spring Semester 2015 [Reg]	3138	CHE	101	Chemical Process Principles	Lecture	A1L	Regular	SCME	003211
NUST	UGRD	0183	Spring Semester 2015 [Reg]	3140	CHE	211	CHEMICAL ENGG THERMO 1	Lecture	A1L	Regular	SCME	000472
NUST	UGRD	0183	Spring Semester 2015 [Reg]	3141	MSE	223	TPT PHENO	Lecture	A1L	Regular	SCME	002747
NUST	UGRD	0183	Spring Semester 2015 [Reg]	3173	CHE	323	TPT PHENO	Lecture	A1L	Regular	SCME	000479
NUST	UGRD	0180	Fall Semester 2014 [Reg3]	1013	ENE	111	INTRO TO MICROBIOLOGY	Lecture	A	Regular	SC EE	001560
NUST	UGRD	0180	Fall Semester 2014 [Reg3]	1017	CS	100	FUNDOF ICT	Primary	A1P	Regular	MCE	000566
NUST	UGRD	0180	Fall Semester 2014 [Reg3]	1018	CS	100	FUNDOF ICT	Lecture	A2L	Regular	MCE	000566
NUST	UGRD	0180	Fall Semester 2014 [Reg3]	1019	CS	100	FUNDOF ICT	Laboratory	A3B	Regular	MCE	000566
NUST	UGRD	0180	Fall Semester 2014 [Reg3]	1094	CPT	1001	Introduction to Engineering	Primary	A1P	Regular	MCE	100001
NUST	UGRD	0180	Fall Semester 2014 [Reg3]	1095	CPT	1001	Introduction to Engineering	Lecture	A2L	Regular	MCE	100001
NUST	UGRD	0180	Fall Semester 2014 [Reg3]	1096	CPT	1001	Introduction to Engineering	Laboratory	A3B	Regular	MCE	100001
NUST	UGRD	0178	Fall Semester 2014 [Reg]	3018	CS	380	INTRO TO COMP SEC	Lecture	A	Regular	SEEC S	000627

### Student Attendance Roster

Test1 SF  
 Term: Fall Semester 2014 [Reg3]      Career: Bachelors  
 Institution: NUST      00000003681

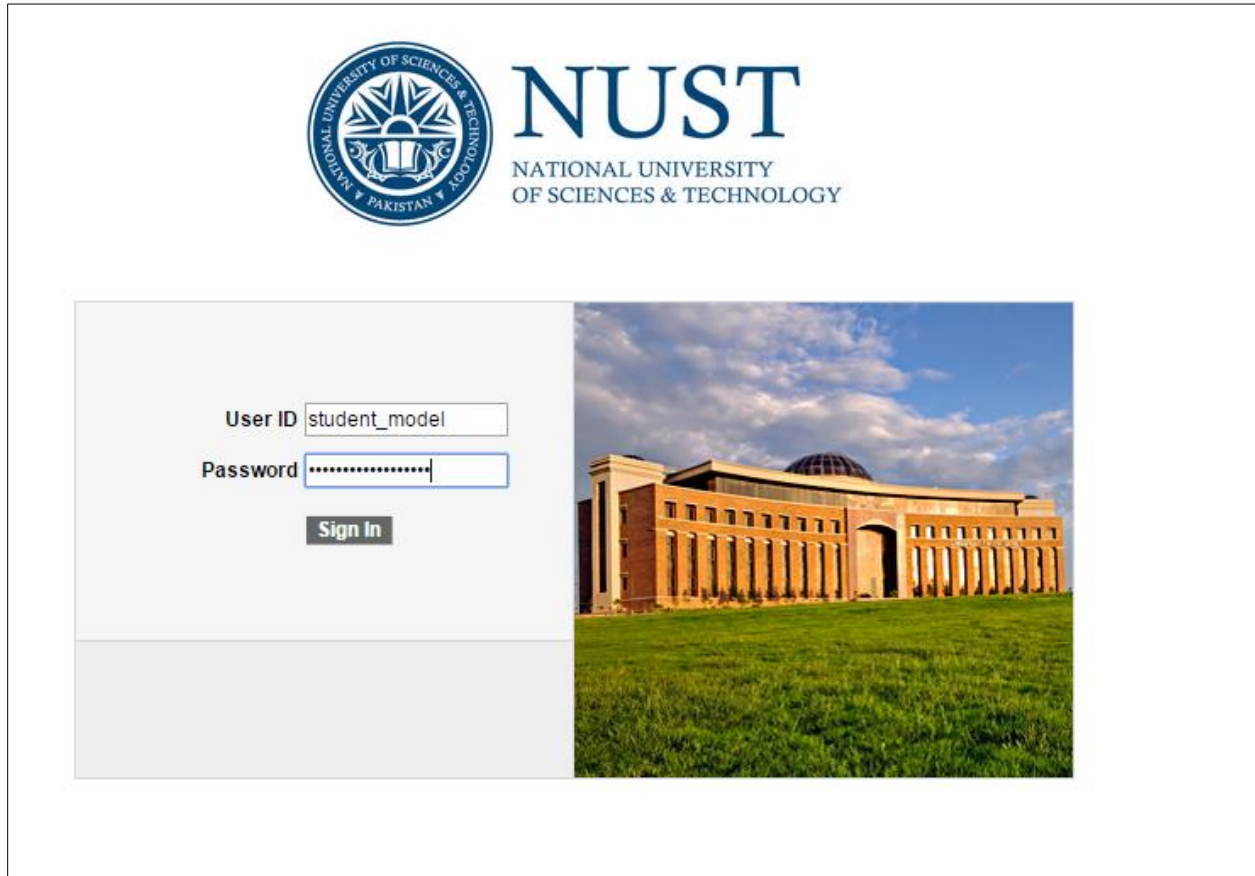
<b>Class Nbr:</b> 1013	INTRO TO MICROBIOLOGY	<b>Section:</b> A
<b>Catalog Number:</b> ENE 111		<b>Component:</b> Lecture
<b>Academic Group:</b> SCHOOL OF CIV & ENVIRO ENGG		<b>Session:</b> Regular 1
<b>Status/ Reason:</b> Enrolled / Enrolled		<b>Status Date:</b> 09/26/2014

Attendance Date	Type	Description	Present	Tardy	Left Early	Reason	From Time	To Time	Contact Minutes	Template Nbr
09/09/2014	MTG	Class Meeting	☑	☐	☐		3:00PM	4:00PM	60	1
09/10/2014	MTG	Class Meeting	☑	☐	☐		3:00PM	4:00PM	60	2
09/15/2014	MTG	Class Meeting	☑	☐	☐		3:00PM	4:00PM	60	3
09/16/2014	MTG	Class Meeting	☑	☐	☐		3:00PM	4:00PM	60	4
09/17/2014	MTG	Class Meeting	☑	☐	☐		3:00PM	4:00PM	60	5
09/22/2014	MTG	Class Meeting	☑	☐	☐		3:00PM	4:00PM	60	6
09/23/2014	MTG	Class Meeting	☑	☐	☐		3:00PM	4:00PM	60	7
09/24/2014	MTG	Class Meeting	☑	☐	☐		3:00PM	4:00PM	60	8
09/29/2014	MTG	Class Meeting	☑	☐	☐		3:00PM	4:00PM	60	9
09/30/2014	MTG	Class Meeting	☑	☐	☐		3:00PM	4:00PM	60	10
10/01/2014	MTG	Class Meeting	☑	☐	☐		3:00PM	4:00PM	60	11
10/06/2014	MTG	Class Meeting	☑	☐	☐		3:00PM	4:00PM	60	12


## View My Assignments

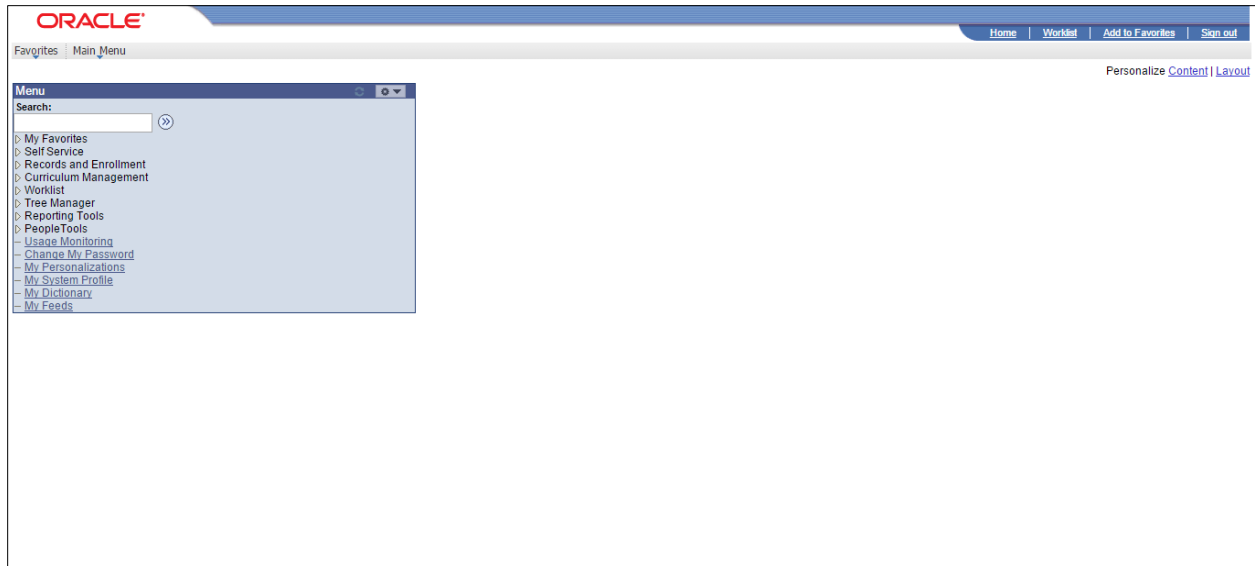
### Procedure

Student can view assignments, marks and equivalent grade for a class of current term.

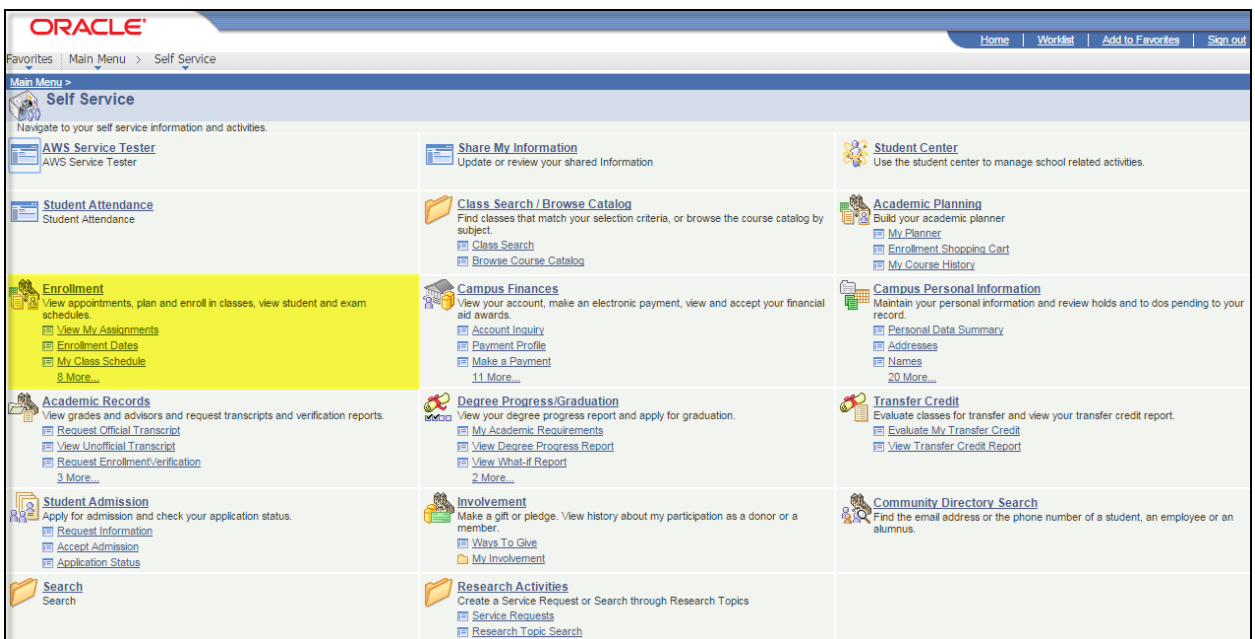


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Step	Action
1.	Click the <b>Sign In</b> button. 



Step	Action
2.	Click the <b>Self Service</b> link. <a href="#">Self Service</a>



Step	Action
3.	Click the <b>Enrollment</b> link. <a href="#">Enrollment</a>
4.	Click the <b>View My Assignments</b> link. <a href="#">View My Assignments</a>

**ORACLE**

Home | [Worklist](#) | [Add to Favorites](#) | [Sign out](#)

Favorites | [Main Menu](#) > [Self Service](#) > [Enrollment](#) > [View My Assignments](#)

Iftikhar Ahmed

Search Plan **Enroll** My Academics

my class schedule || add || drop || **swap** || edit || term information

**View Assignments and Grades**




View Assignments and Grades

Spring Semester 2015 [Reg4] | Bachelors | NUST

Course Title	Course ID	Class Nbr	Subject Catalog Nbr	Class Section
<a href="#">BIOCHEMISTRY</a>	000237	3060	BIO 100	A1B
<a href="#">BIOCHEMISTRY</a>	000237	3059	BIO 100	A1L
<a href="#">BIOCHEMISTRY</a>	000237	3058	BIO 100	A1P

Search Plan **Enroll** My Academics


[My Class Schedule](#) | [Add](#) | [Drop](#) | [Swap](#) | [Edit](#) | [Term Information](#)

Step	Action
5.	Click the <b>Available Course</b> link.
6.	Point to the <b>Expand Assignment Categories section</b> object. 
7.	Click the <b>Student Assignment Dates</b> graphic. 
8.	Press the left mouse button and drag the mouse to the desired location.
9.	Click the <b>Expand Instructor Comments section</b> graphic. 
10.	Press the left mouse button and drag the mouse to the desired location.
11.	Press the left mouse button and drag the mouse to the desired location.
12.	<b>End of Procedure.</b>


## View My Grades

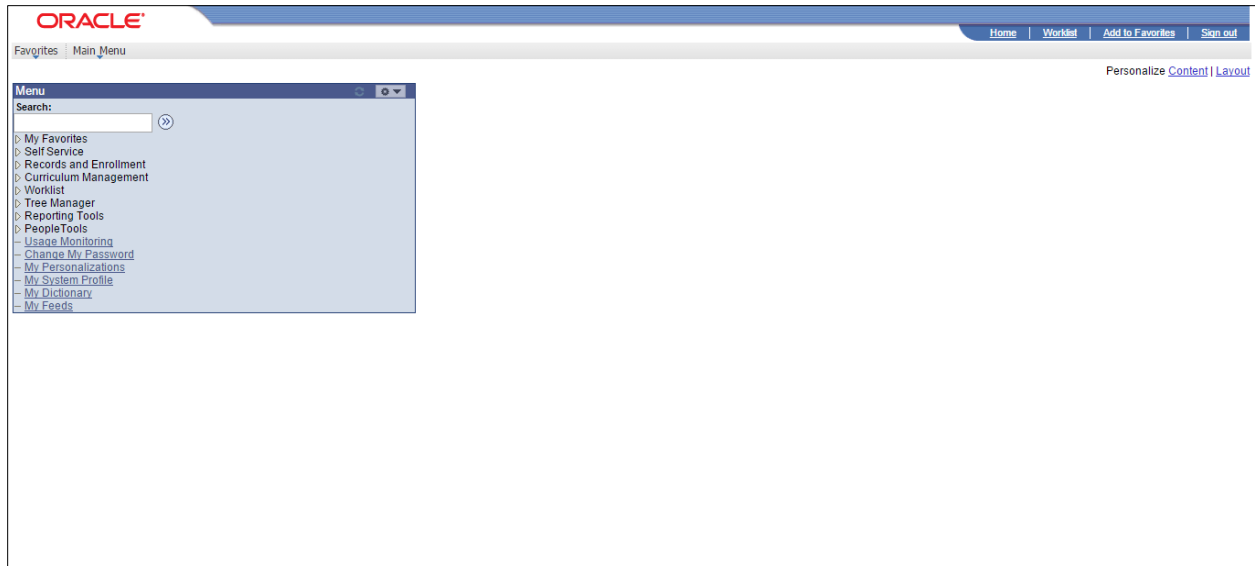
### Procedure

Student can view grades of courses of current term.

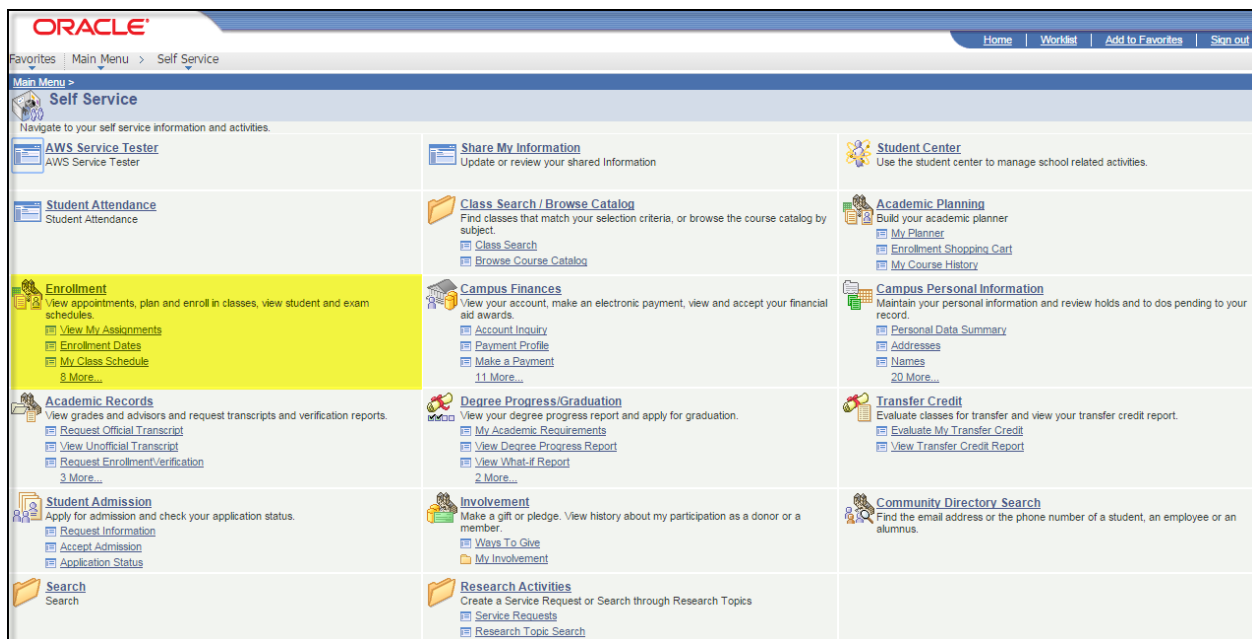


The screenshot shows the NUST login interface. At the top left is the NUST logo, which includes the text 'NATIONAL UNIVERSITY OF SCIENCES & TECHNOLOGY' and 'PAKISTAN'. To the right of the logo is the text 'NUST NATIONAL UNIVERSITY OF SCIENCES & TECHNOLOGY'. Below the logo and text is a login form with two input fields: 'User ID' with the value 'student\_model' and 'Password' with a masked password represented by dots. A 'Sign In' button is located below the password field. To the right of the login form is a photograph of a large, modern building with a central dome, set against a blue sky with clouds and a green lawn in the foreground.

Step	Action
1.	Click the <b>Sign In</b> button. 



Step	Action
2.	Click the <b>Self Service</b> link. <a href="#">Self Service</a>



Step	Action
3.	Click the <b>Enrollment</b> link. <a href="#">Enrollment</a>
4.	Click the <b>View My Grades</b> link. <a href="#">View My Grades</a>

Iftikhar Ahmed

go to ... 

Search	Plan	Enroll	My Academics
my class schedule	add	drop	swap
			edit
			term information

## View My Grades

Spring Semester 2015 [Reg4] | NUST

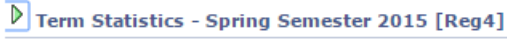
### Class Grades - Spring Semester 2015 [Reg4]

Official Grades						
Class	Description	Units	Grading	Grade	Grade Points	
<a href="#">BIO 100</a>	BIOCHEMISTRY	4.00	Undergraduate Graded	A	16.000	
<a href="#">BIT 110</a>	BIOTECH	3.00	Undergraduate Graded	A	12.000	

### Term Statistics - Spring Semester 2015 [Reg4]

	From Enrollment	Cumulative Total
<b>Units Toward GPA:</b>		
Taken	7.000	7.000
Passed	7.000	7.000
<b>Units Not for GPA:</b>		
Taken		
Passed		
<b>GPA Calculation</b>		
<b>Total Grade Points</b>	28.000	28.000
<b>/ Units Taken Toward GPA</b>	7.000	7.000
<b>= GPA</b>	<b>4.000</b>	<b>4.000</b>

[Printer Friendly Page](#)


Step	Action
5.	Point to the <b>Current Term</b> object to view the term stats 
6.	<b>End of Procedure.</b>




## My Course History

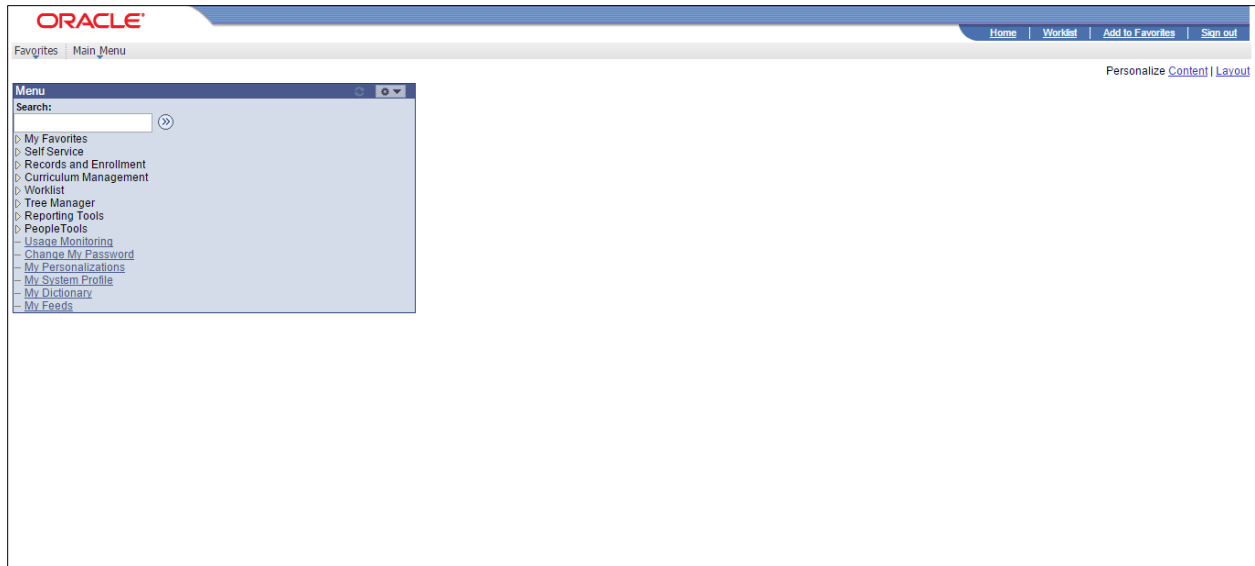
### Procedure

Student can view history of their attempted courses.

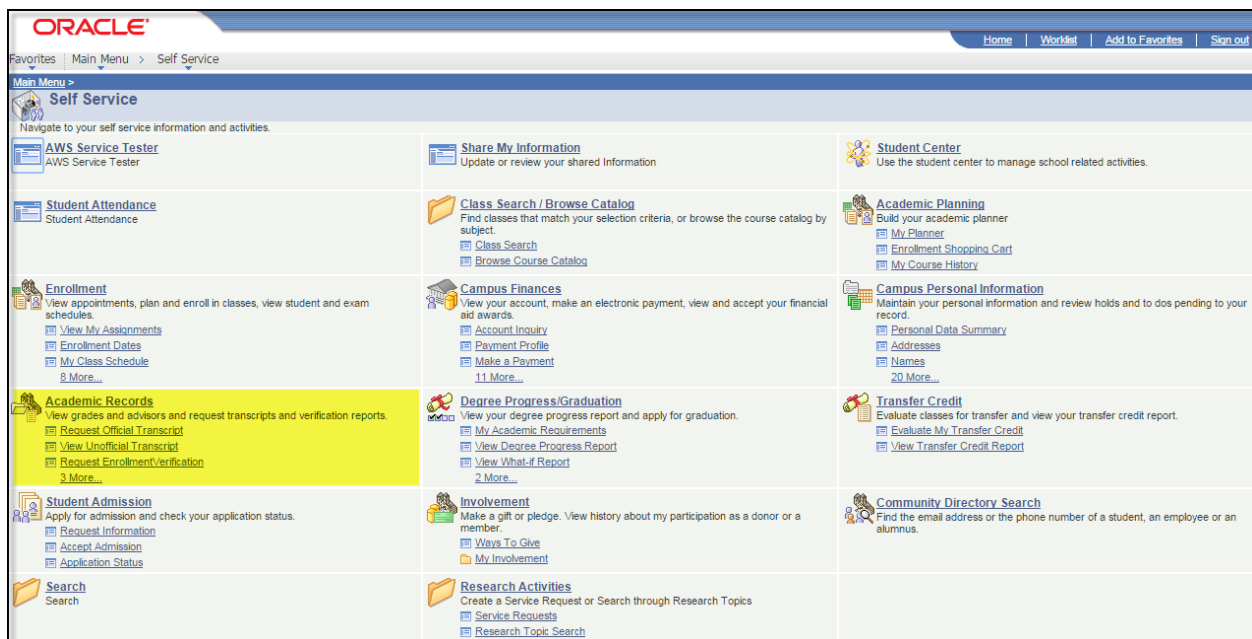


The screenshot shows the NUST login interface. At the top left is the NUST logo, a circular emblem with a book and a sunburst, surrounded by the text 'NATIONAL UNIVERSITY OF SCIENCES & TECHNOLOGY' and 'PAKISTAN'. To the right of the logo is the text 'NUST' in large blue letters, with 'NATIONAL UNIVERSITY OF SCIENCES & TECHNOLOGY' in smaller blue letters below it. The main content area is split into two parts. On the left is a light gray login form with two input fields: 'User ID' with the text 'student\_model' and 'Password' with a series of dots. Below the password field is a dark gray button with the text 'Sign In'. On the right is a photograph of a large, modern building with a central dome, set against a blue sky with white clouds and a green lawn in the foreground.

Step	Action
1.	Click the <b>Sign In</b> button. 



Step	Action
2.	Click the <b>Self Service</b> link. <a href="#">Self Service</a>



Step	Action
3.	Click the <b>Academic Records</b> link. <a href="#">Academic Records</a>
4.	Click the <b>My Course History</b> link. <a href="#">My Course History</a>

Favorites | Main Menu > Self Service > Academic Records > My Course History

Iftikhar Ahmed go to ...

Search Plan Enroll My Academics

### My Course History

Select Display Option

Hide courses from My Planner

Show courses from My Planner

Sort results by

Then by

**sort**

Taken
 Transferred
 In Progress

Course	Description	Term	Grade	Units	Status
BIO 100	<a href="#">BIOCHEMISTRY</a>	Spring Semester 2015 [Reg4]	A	4.00	<input checked="" type="checkbox"/>
BIT 110	<a href="#">BIOTECH</a>	Spring Semester 2015 [Reg4]	A	3.00	<input checked="" type="checkbox"/>

Favorites | Main Menu > Self Service > Academic Records > My Course History

Iftikhar Ahmed go to ...

Search Plan Enroll My Academics

### My Course History

Select Display Option

Hide courses from My Planner

Show courses from My Planner






Sort results by

Then by

**sort**

Taken
 Transferred
 In Progress

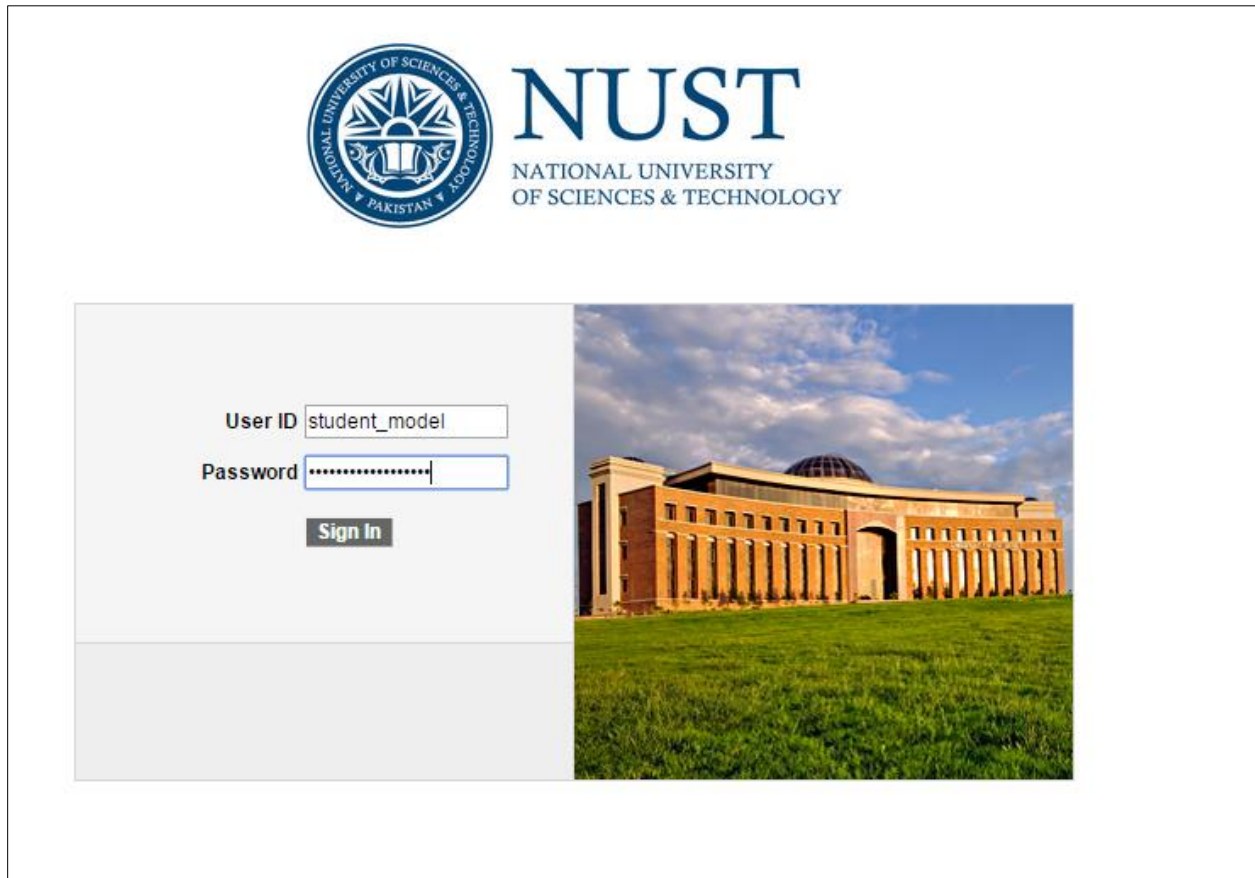
Course	Description	Term	Grade	Units	Status
BIO 100	<a href="#">BIOCHEMISTRY</a>	Spring Semester 2015 [Reg4]	A	4.00	<input checked="" type="checkbox"/>
BIT 110	<a href="#">BIOTECH</a>	Spring Semester 2015 [Reg4]	A	3.00	<input checked="" type="checkbox"/>

Step	Action
5.	Click the <b>Sort results by</b> list. 
6.	Click the <b>Term</b> list. 
7.	Click the <b>Course</b> list. 
8.	Click the <b>sort</b> link. 
9.	Point to the <b>Course Status</b> object. 
10.	<b>End of Procedure.</b>

## Account Inquiry

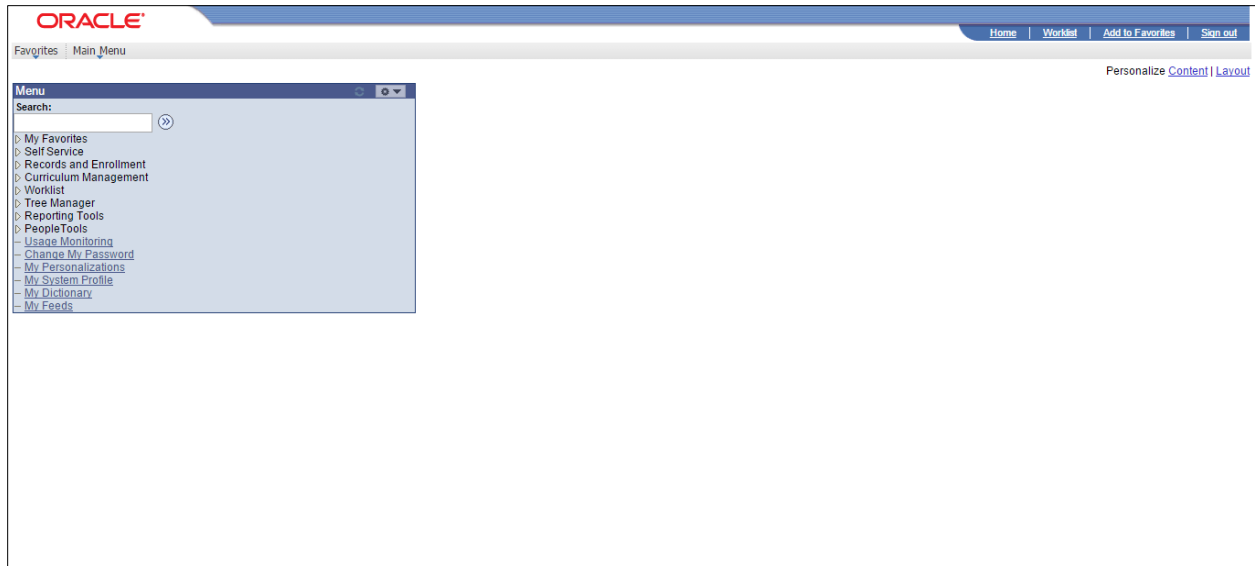
### Procedure

Student can view their account details such as charges due, payments made, account activity by term, etc.

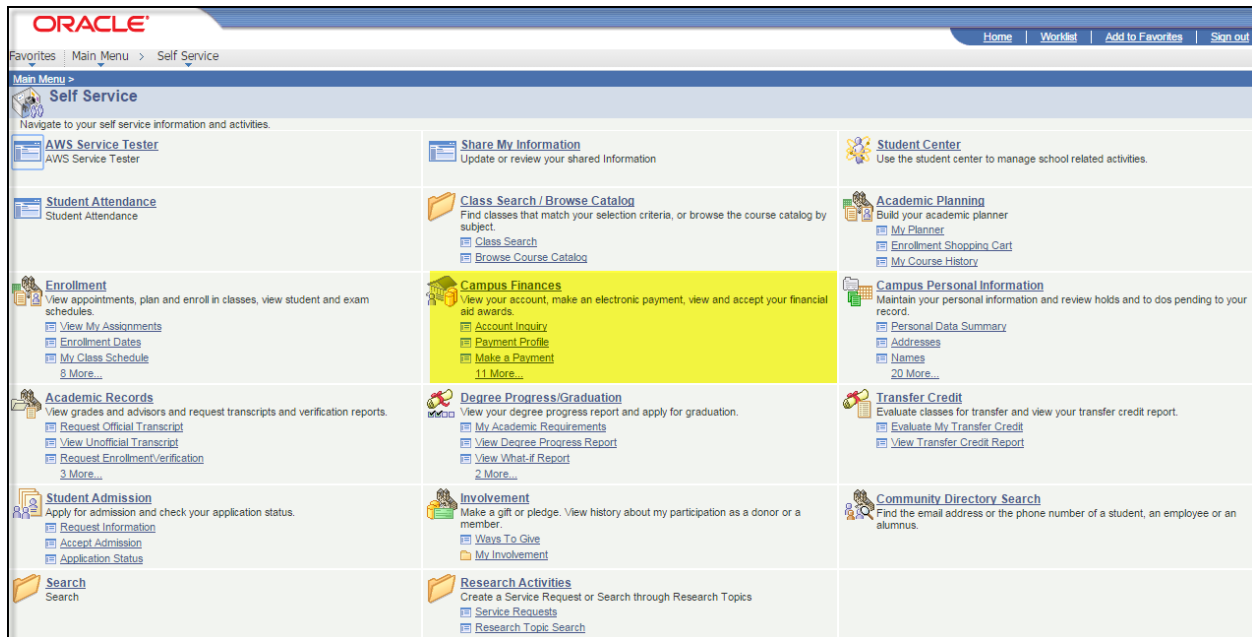


The screenshot shows the NUST login interface. At the top left is the NUST logo, which is a circular emblem containing a book and a sun, surrounded by the text 'NATIONAL UNIVERSITY OF SCIENCES & TECHNOLOGY' and 'PAKISTAN'. To the right of the logo, the text 'NUST' is displayed in a large, bold, blue font, with 'NATIONAL UNIVERSITY OF SCIENCES & TECHNOLOGY' in a smaller font below it. Below the logo and text is a login form. The form has a light gray background and contains two input fields: 'User ID' with the text 'student\_model' and 'Password' with masked characters. Below the password field is a 'Sign In' button. To the right of the login form is a photograph of a large, modern building with a dome, set against a blue sky with clouds and a green lawn in the foreground.

Step	Action
1.	Please enter the <b>User ID</b> and <b>Password</b> provided to you instead of “ <b>student_model</b> ”
2.	Enter the desired information into the <b>Password</b> field.
3.	Click the <b>Sign In</b> button.



Step	Action
4.	Click the <b>Self Service</b> link. ▶ <a href="#">Self Service</a>



Step	Action
5.	Click the <b>Campus Finance</b> link. ▶ <a href="#">Campus Finances</a>
6.	Click the <b>Account Inquiry</b> link. - <a href="#">Account Inquiry</a>

Favorites Main Menu > Self Service > Campus Finances > Account Inquiry

Test SF go to ...

Account Inquiry

Electronic Payments/Purchases

summary
activity
charges due
payments

### Account Summary

**You owe 87,800.00. For the breakdown, access [Charges Due](#)**

- Due Now 87,800.00
- Future Due 0.00

**\*\* You have a past due balance of 87,800.00. \*\***

What I Owe			
Term	Outstanding Charges & Deposits	Pending Payments	Total Due
Fall Semester 2014 [Reg]	87,100.00		87,100.00
Fall Semester 2017 [Reg3]	700.00		700.00
<b>Total</b>	<b>87,800.00</b>		<b>87,800.00</b>

Currency used is Pakistan Rupee.

[Remittance Addresses](#)

[Financial Aid](#)

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[Account Inquiry](#)   [Electronic Payments/Purchases](#)  
[Summary](#)   [Activity](#)   [Charges Due](#)   [Payments](#)

Step	Action
7.	Click the <b>activity</b> link. <span style="background-color: #d9d9d9; padding: 2px;">activity</span>

[Favorites](#) | [Main Menu](#) > [Self Service](#) > [Campus Finances](#) > [Account Inquiry](#)

**Test SF** go to ... >>

**Account Inquiry**

summary || activity

**Electronic Payments/Purchases**

charges due || payments

**Account Activity**

**View by**

From  To

All Terms

Fall Semester 2014 [Reg]

Fall Semester 2017 [Reg3]

**Transactions** Find | View | 1-4 of 4

Posted Date	Item	Term	Charge	Payment	Refund
07/14/2015	Suspension Fee	Fall Semester 2017 [Reg3]	700.00		
05/14/2015	Admission Fee of SADA	Fall Semester 2014 [Reg]	5,000.00		
05/14/2015	Extra Curricular Act Fee	Fall Semester 2014 [Reg]	600.00		
05/14/2015	Tuition Fee of SADA	Fall Semester 2014 [Reg]	12,000.00		

Currency used is Pakistan Rupee.

Step	Action
8.	Select your relevant <b>Term</b> from drop down list.



Favorites Main Menu > Self Service > Campus Finances > Account Inquiry

Test SF go to ... >>

Account Inquiry

Electronic Payments/Purchases

summary

activity

charges due

payments

### Account Activity

**View by**

From  To

Transactions		Find   View All	First 1-4 of 4 Last		
Posted Date	Item	Term	Charge	Payment	Refund
07/14/2015	Suspension Fee	Fall Semester 2017 [Reg3]	700.00		
05/14/2015	Admission Fee of SADA	Fall Semester 2014 [Reg]	5,000.00		
05/14/2015	Extra Curricular Act Fee	Fall Semester 2014 [Reg]	600.00		
05/14/2015	Tuition Fee of SADA	Fall Semester 2014 [Reg]	12,000.00		

First 1-4 of 4 Last


Currency used is Pakistan Rupee.

Step	Action
9.	Click the <b>go</b> button. 
10.	Click the <b>charges due</b> link. 
11.	Click the <b>payments</b> link. 
12.	<b>End of Procedure.</b>

## Print Invoice

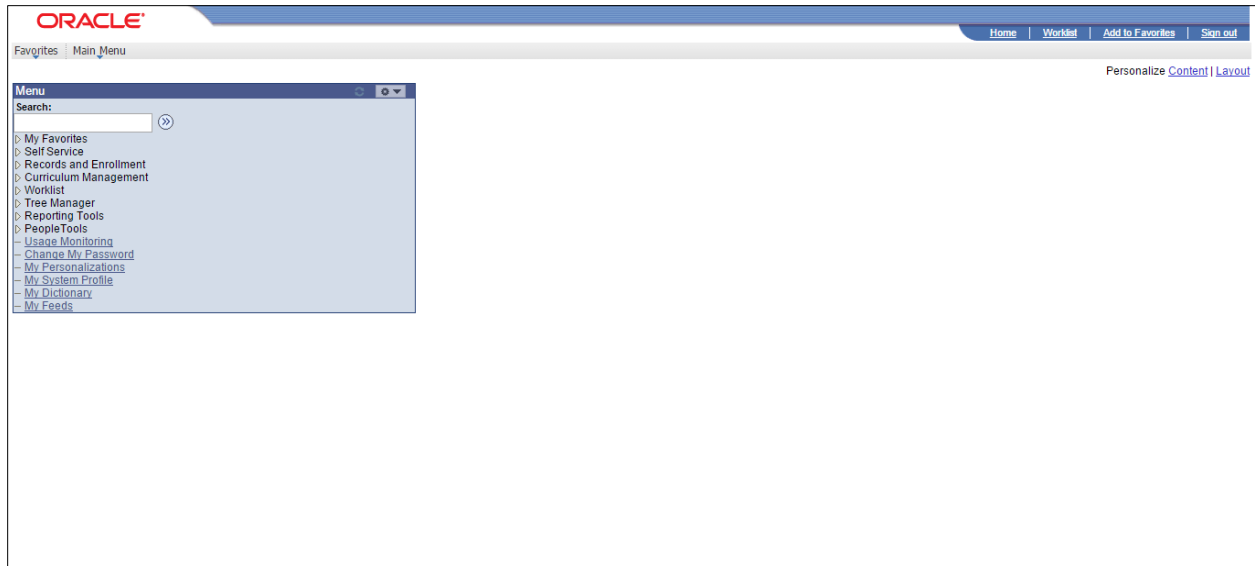
### Procedure

Student can print challan of billed charges.

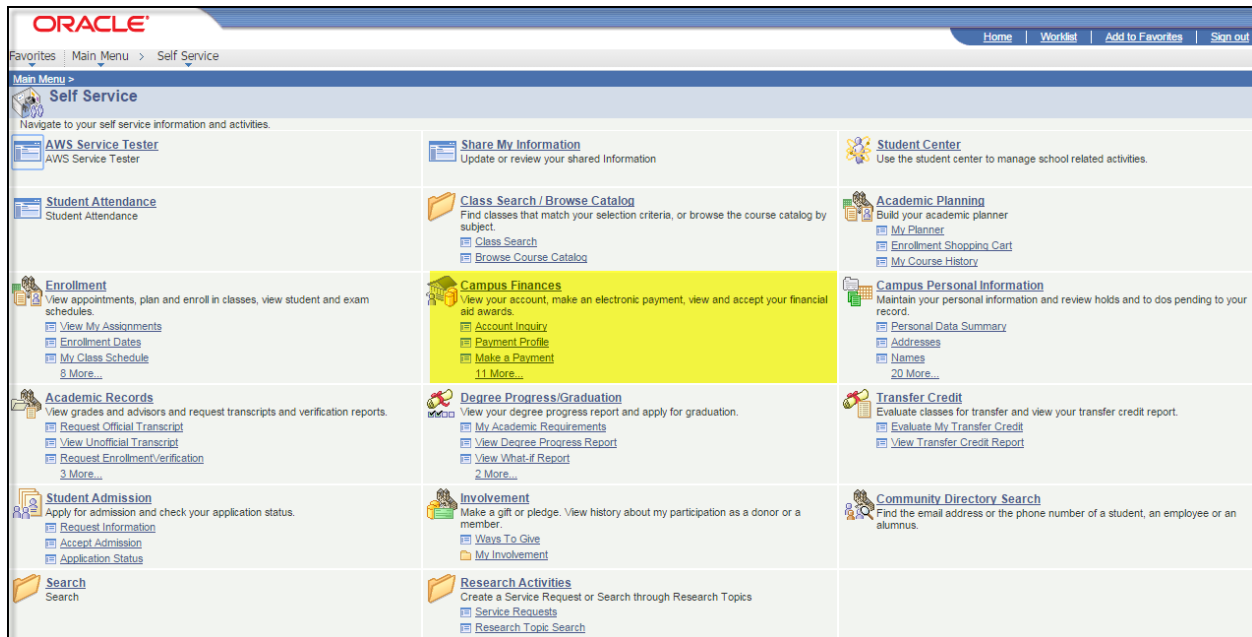


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Step	Action
1.	Click the <b>Sign In</b> button.




Step	Action
2.	Click the <b>Self Service</b> link. ▶ <a href="#">Self Service</a>



Step	Action
3.	Click the <b>Campus Finance</b> link. ▶ <a href="#">Campus Finances</a>
4.	Click the <b>Account Inquiry</b> link. - <a href="#">Account Inquiry</a>

[Favorites](#) | [Main Menu](#) > [Self Service](#) > [Campus Finances](#) > [Account Inquiry](#)

**Test SF** go to ... 

Account Inquiry
Electronic Payments/Purchases

summary
activity
charges due
payments

### Account Summary

**You owe 87,800.00. For the breakdown, access [Charges Due](#)**

- Due Now 87,800.00
- Future Due 0.00

**\*\* You have a past due balance of 87,800.00. \*\***

What I Owe			
Term	Outstanding Charges & Deposits	Pending Payments	Total Due
Fall Semester 2014 [Reg]	87,100.00		87,100.00
Fall Semester 2017 [Reg3]	700.00		700.00
<b>Total</b>	<b>87,800.00</b>		<b>87,800.00</b>

Currency used is Pakistan Rupee.

▶ [Remittance Addresses](#)

[Financial Aid](#)

Step	Action
5.	Click the <b>Charges due</b> link. <a href="#">Charges Due</a>

Favorites Main Menu > Self Service > Campus Finances > Account Inquiry

07/15/2015 700.00 **87,800.00**

First 1-3 of 3 Last

Currency used is Pakistan Rupee.

**Details by Due Date**

Currency used is Pakistan Rupee.

View By  go

All Terms  
Fall Semester 2014 [Reg]  
Fall Semester 2017 [Reg3]

**Details by Charge** Find | View All | First 1-7 of 7 Last

Charge	Due Date	Term	Amount
Payment Plan Charge for Tuitio	06/30/2014	Fall Semester 2014 [Reg]	34,750.00
Payment Plan Charge for Tuitio	06/30/2014	Fall Semester 2014 [Reg]	34,750.00
Admission Fee of SADA	<a href="#">multiple</a>	Fall Semester 2014 [Reg]	5,000.00
Tuition Fee of SADA	<a href="#">multiple</a>	Fall Semester 2014 [Reg]	12,000.00
Extra Curricular Act Fee	<a href="#">multiple</a>	Fall Semester 2014 [Reg]	600.00
			<b>87,100.00</b>
			<b>87,800.00</b>

First 1-7 of 7 Last

Step	Action
6.	On <b>Charges Due</b> select your current term from <b>view by</b> drop down list.
7.	Click the <b>go</b> link.

[Favorites](#) | [Main Menu](#) > [Self Service](#) > [Campus Finances](#) > [Account Inquiry](#)

07/15/2015      700.00      **87,800.00**

[First](#) | [1-3 of 3](#) | [Last](#)

Currency used is Pakistan Rupee.

**Details by Due Date**

Currency used is Pakistan Rupee.

View By:

**Details by Charge**      [Find](#) | [View All](#) | [1-7 of 7](#) | [First](#) | [Last](#)

Charge	Due Date	Term	Amount
Payment Plan Charge for Tuitio	06/30/2014	Fall Semester 2014 [Reg]	34,750.00
Payment Plan Charge for Tuitio	06/30/2014	Fall Semester 2014 [Reg]	34,750.00
Admission Fee of SADA	<a href="#">multiple</a>	Fall Semester 2014 [Reg]	5,000.00
Tuition Fee of SADA	<a href="#">multiple</a>	Fall Semester 2014 [Reg]	12,000.00
Extra Curricular Act Fee	<a href="#">multiple</a>	Fall Semester 2014 [Reg]	600.00
			<b>87,100.00</b>
			<b>87,800.00</b>

[First](#) | [1-7 of 7](#) | [Last](#)

Currency used is Pakistan Rupee.

**Invoices Due**      [Personalize](#) | [Find](#) | [1-2 of 2](#) | [First](#) | [Last](#)

Invoice Date	Invoice Number	Invoice Amount	Due Amount	Due Date	Download
06/04/2015	<a href="#">NUST-INV-0000000000437</a>	123300.00	87,100.00	06/04/2015	<input type="button" value="DOWNLOAD"/>
07/14/2015	<a href="#">NUST-INV-0000000002329</a>	700.00	700.00	07/15/2015	<input type="button" value="DOWNLOAD"/>

Step	Action
8.	Click <b>Download</b> button to view your current term invoice. <input type="button" value="DOWNLOAD"/>

Fee Bill		Fee Bill		Fee Bill	
Student Copy		College Copy		Bank Copy	
Invoice #	NUST-INV-000000000437	Invoice #	NUST-INV-000000000437	Invoice #	NUST-INV-000000000437
Invoice Date	4-Jun-15	Invoice Date	4-Jun-15	Invoice Date	4-Jun-15
Due Date	4-Jun-15	Due Date	4-Jun-15	Due Date	4-Jun-15
Student	Test SF	Student	Test SF	Student	Test SF
ID	0000003681	ID	0000003681	ID	0000003681
Academic Program	1210 - BACHELOR OF ARCH & INDUSTRIAL	Academic Program	1210 - BACHELOR OF ARCH & INDUSTRIAL	Academic Program	1210 - BACHELOR OF ARCH & INDUSTRIAL
Academic Plan	121 - B ARCHITECTURE	Academic Plan	121 - B ARCHITECTURE	Academic Plan	121 - B ARCHITECTURE
Term	Fall Semester 2014 (Reg)	Term	Fall Semester 2014 (Reg)	Term	Fall Semester 2014 (Reg)
Description	Amount (Rs.)	Description	Amount (Rs.)	Description	Amount (Rs.)
Extra Curricular Act Fee	600.00	Extra Curricular Act Fee	600.00	Extra Curricular Act Fee	600.00
Extra Curricular Act Fee	-600.00	Extra Curricular Act Fee	-600.00	Extra Curricular Act Fee	-600.00
Extra Curricular Act Fee	600.00	Extra Curricular Act Fee	600.00	Extra Curricular Act Fee	600.00
Health Facility Fee	600.00	Health Facility Fee	600.00	Health Facility Fee	600.00
Admission Fee of SADA	30,000.00	Admission Fee of SADA	30,000.00	Admission Fee of SADA	30,000.00
Admission Fee of SADA	5,000.00	Admission Fee of SADA	5,000.00	Admission Fee of SADA	5,000.00
Tuition Fee of SADA	75,000.00	Tuition Fee of SADA	75,000.00	Tuition Fee of SADA	75,000.00
Tuition Fee of SADA	12,000.00	Tuition Fee of SADA	12,000.00	Tuition Fee of SADA	12,000.00
Fine	600.00	Fine	600.00	Fine	600.00
Payment Without Invoice	-500.00	Payment Without Invoice	-500.00	Payment Without Invoice	-500.00
Payment Plan Charge for Tullio	34,750.00	Payment Plan Charge for Tullio	34,750.00	Payment Plan Charge for Tullio	34,750.00
Payment Plan Charge for Tullio	34,750.00	Payment Plan Charge for Tullio	34,750.00	Payment Plan Charge for Tullio	34,750.00
Payment Plan Payment TUT	-69,500.00	Payment Plan Payment TUT	-69,500.00	Payment Plan Payment TUT	-69,500.00
After Hostel - I Fee	15,000.00	After Hostel - I Fee	15,000.00	After Hostel - I Fee	15,000.00
ICT R&D-Boarding	-15,000.00	ICT R&D-Boarding	-15,000.00	ICT R&D-Boarding	-15,000.00
<b>Payables within Due Date</b>	<b>123,300.00</b>	<b>Payables within Due Date</b>	<b>123,300.00</b>	<b>Payables within Due Date</b>	<b>123,300.00</b>
<b>In Words</b>	<b>One hundred twenty-three thousand three hundred and zero only.</b>	<b>In Words</b>	<b>One hundred twenty-three thousand three hundred and zero only.</b>	<b>In Words</b>	<b>One hundred twenty-three thousand three hundred and zero only.</b>
<b>Payables after Due Date</b>		<b>Payables after Due Date</b>		<b>Payables after Due Date</b>	
Between 5-Jun-15 to 19-Jun-15	129,465.00	Between 5-Jun-15 to 19-Jun-15	129,465.00	Between 5-Jun-15 to 19-Jun-15	129,465.00
20-Jun-15 and onwards	135,630.00	20-Jun-15 and onwards	135,630.00	20-Jun-15 and onwards	135,630.00
<b>Payment Information</b>		<b>Payment Information</b>		<b>Payment Information</b>	
Payable on designated Online Branches of Habib Bank Limited. Main Collection Account No. 0042-79000877-3		Payable on designated Online Branches of Habib Bank Limited. Main Collection Account No. 0042-79000877-3		Payable on designated Online Branches of Habib Bank Limited. Main Collection Account No. 0042-79000877-3	
National University of Sciences and Technology		National University of Sciences and Technology		National University of Sciences and Technology	
For Queries fee@nuist.edu.pk +92-51-90851320		For Queries fee@nuist.edu.pk +92-51-90851320		For Queries fee@nuist.edu.pk +92-51-90851320	

Step	Action
9.	You cansave/print your invoice as per your desire.
10.	<b>End of Procedure.</b>